



# Total Training Management Solution

BY BIIPMI PTE LTD  
UEN: 201115296R





# About biipmi



We started off helping ourselves, but we soon realised other ATOs/ RTPs needed our help as well.



# Our Solutions



Consultancy



International and National Accreditation for Training Providers



Internal Capability Building for Training Providers



Foursight - Organisational Learning Management



Audit Consultancy



Training



Evaluation of Performance Interventions for Capabilities (EPIC)



ATO/ RTP Masterclasses

SKILLSfuture

SkillsFuture Credit Courses



Consultant/ Mentoring



EdTech Solutions



Micro-Learning Systems (Mobile Apps)



Training Management System



Learning Management System



LessonsGoWhere - One-stop eCommerce Site for Lessons



# Problems we faced...

- Countless manual work
- Inadequate IT and software compatibility
- Independent and disconnected systems
- Duplicated database
- Inefficient workflow
- Regulatory compliance with authorities

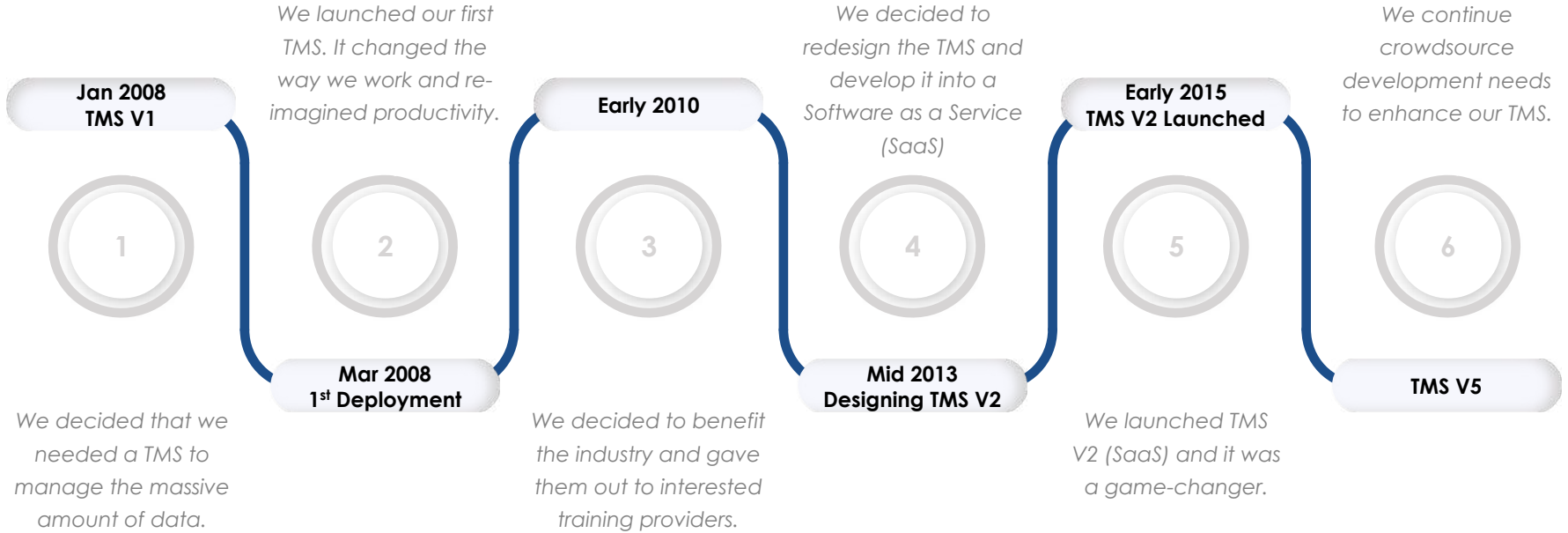
As owners of multiple ATOs/ RTPs in Singapore, we realised that we are not alone, and that most training organisations or training providers in Singapore are hit with these problems.

In 2011, we started offering corporate consultancy in the area of training management and capabilities, building on our expertise in the Continuing Education and Training (CET) landscape to help PEIs/ ATOs/ RTPs





# How it all started

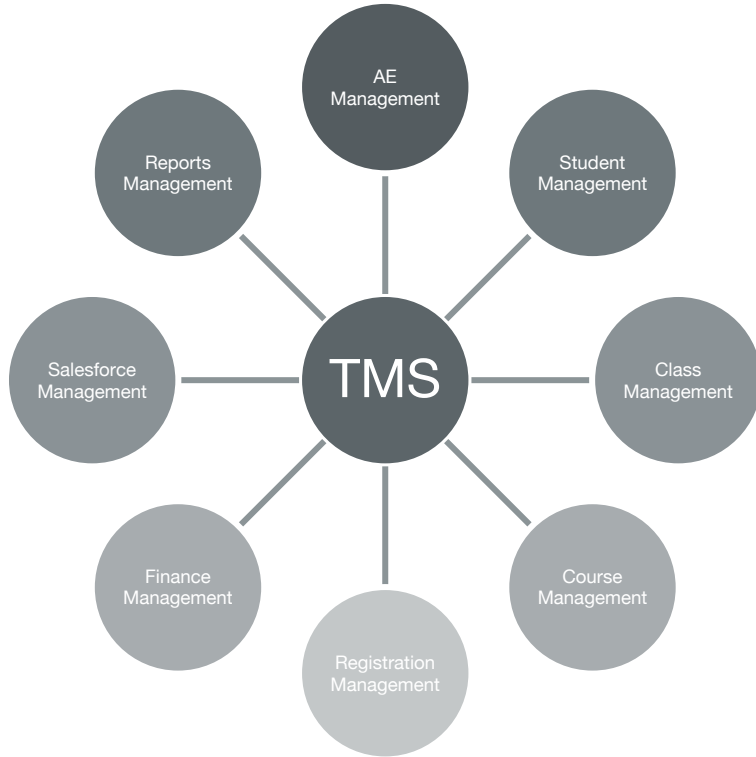


List of Courses									
Course ID	Course Title	Language Medium	Location	Assessment Date	Assessment Venue	Assessor	Trainer	No of Trainees	Date
353	14/04/2009	CHINESE	PTE LTD (TP-1)	14/04/2009	TAMPINES-1	CHONG JIBEH	TAN CHOO KOK, ANDERSON	11/24	view/update
352	13/04/2009	ENGLISH	PTE LTD (B2)	13/04/2009	SUNTEC	TECK SEHMIAN	LAI HAN TECK, SEHMIAN	3/2	view/update
351	13/04/2009	ENGLISH	PTE LTD	13/04/2009	TAMPINES-1	TAN CHOO KOK,	TAN CHOO KOK,	16/24	view/update





# TMS designed and developed **by ATOs, for ATOs**



Centralise your organization's training data



Streamline training set-up, scheduling and assignment



Drive effective training tracking and completion



Get complete visibility into training performance



System Invoicing function



Ensure regulatory compliance (SSG)



# Business Process Outsourcing



In 2015, we launched our integrated Training Management System (TMS) + Business Process Outsourcing (BPO) services, known as Training Management as a Service (TMaaS). With the service, we are able to provide highly affordable manpower support while leveraging on our effective TMS, to offer our client the full suite of administrative support.

This allows our client to restructure their existing staff to take on key strategic roles within the company.



# BPO Scope of Work

1

Pre

- Registration/ data entry
- Enrolment as per confirmed by class admin
- Course creation as per information provided by client
- Class creation as per information provided by client
- Course and session creation in TPG
- Update payments as per informed by client
- Invoice generation
- Invoice sorting and sending

2

During

3

Post

- Updating Trainee and Trainer feedback
- Attendance submission via TPG
- Assessment submission via TPG
- E-cert downloading and sorting in dedicated cloud storage
- Updating details of E-certs (Qual) sent, on TMS
- Payment reminder mails to client
- Bi-weekly and monthly reports customized just for you!





# TMaaS Packages

## TMaaS Basic

Usage of Training Management System (TMS)

## TMaaS Lite

TMaaS Basic

Administrative support through Cloud Office (BPO)

## TMaaS Premium

TMaaS Lite

Deployment of 1 X TMaaS Manager as your Ass. MR

Complete Training Management Capability Support \*

\* Complete **Training Management Capability Support** includes Subject matter expertise advisory, Maintenance and validation of QAS and SOPs, Courseware development and management, AE Management and Development, Course evaluation (L1-L4), Preparation for audits, Coaching of client staff



# Pricing for TMaaS

<b>TMaaS Basic Usage of TMS Only (3 Options)</b>	<b>TMaaS Lite</b>	<b>TMaaS Premium</b>
Option 1: <b>SGD \$3 / SOA</b>	<b>TMS Only + SGD \$1,900 (Cloud Team)</b>	<b>TMS Only + SGD \$1,900 (Cloud Team) + SGD \$2,800 (Asst MR)</b>
Option 2: <b>SGD \$5 / Trainee</b>  * For trainee with multiple modules		
Option 3: <b>Per Admin User SGD \$1,500</b>  * Minimum 3 users		

All Options Charged monthly

## **Maintenance and Support**

- 1) New product versions, including significant enhancements and major functional releases
- 2) Product updates and fixes
- 3) 24/7 email support for client
  - 1 – 3 Hours Response Time (weekdays excluding PH)
  - 4 – 6 Hours Response Time (weekends including PH)
- 4) Phone support on business days, during business hours 9 a.m. to 5 p.m. (excluding PH)

\* There may be some initial system set-up cost involved depending on your requirements, kindly contact us to find out more.



# DEMO REQUEST



**BIIPMI PTE LTD (BUSINESS REGISTRATION NO: 201115296R)**

Anderson Tan, Director

Email: [anderson@biipmi.com](mailto:anderson@biipmi.com)  
Phone (Mobile): +65 9698 8884

Anfernee Tan, Director

Email: [anfernee@biipmi.com](mailto:anfernee@biipmi.com)  
Phone (Mobile): +65 9740 4207

My Learning Lab, 2 Havelock Road #02-22/23/24, Havelock II, Singapore 059763  
[www.biipmi.com](http://www.biipmi.com)